



KNM GROUP BERHAD

Registration No.: 200001018741 (521348-H)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR 23RD ANNUAL GENERAL MEETING (“AGM”)

Day & Date : Tuesday, 30 June 2026
Time : 10.30 a.m. (Malaysia Time)
Venue : Trigo Hotel Kuala Lumpur
Trigo Ballroom, Level 2
Jalan Raja Laut, Chow Kit
50350 Kuala Lumpur
Wilayah Persekutuan Kuala Lumpur

Parking

1. You are advised to park your vehicle in the hotel, where parking is via Touch 'n Go (plate number recognition) and is chargeable at RM5.50 per vehicle per entry. Please ensure you bring your Touch 'n Go card for endorsement at the reception counter in the hotel lobby. **Please note that the Company will not be reimbursing the parking charges.**

Registration

2. Registration will start at 8.30 a.m. at the entrance of the Trigo Ballroom, Level 2, Trigo Hotel KL and will end at a time as directed by the Chairman of the meeting.
3. Please read the signage to ascertain where you should register yourself for the meeting and join the queue accordingly.
4. Please produce your original Identity Card (“IC”) to the registration clerk for verification. Please ensure that you collect your IC thereafter.
5. Upon verification, you are required to write your name and sign on the Attendance List placed on the registration table.
6. No person will be allowed to register on behalf of another person even by producing the original IC of that other person.
7. The registration counter will only handle verification of identity and registration. If you have any clarification or enquiry, please direct your enquiries to the assistants seated at the registration table.
8. No door gift will be provided to the members/proxies.

Refreshment

9. Coffee and tea will be served before the commencement of the 23rd AGM at the lobby area.

Proxy

10. A member entitled to attend, speak and vote is entitled to appoint proxy/proxies, to attend, speak and vote instead of him/her. If you are unable to attend the meeting and wish to appoint a proxy to vote on your behalf, please submit your Form of Proxy in accordance with the notes and instructions printed therein.
11. If you wish to attend the meeting yourself, please do not submit any Form of Proxy for the meeting that you wish to attend. You will not be allowed to attend the meeting together with a proxy appointed by you.
12. If you have submitted your Form of Proxy prior to the meeting and subsequently decided to attend the meeting yourself, please proceed to the registration table to revoke the appointment of your proxy.

Enquiry

13. If you have any enquiry prior to the meeting, please contact the Company Secretarial office or our Share Registrar during office hours:

Secretarial Office:

15 Jalan Dagang SB 4/1
Taman Sungai Besi Indah
43300 Seri Kembangan
Selangor Darul Ehsan
Telephone Number: 03 - 8946 3000
Fax Number: 03 - 8945 7719

Share Registrar:

Symphony Corporate Services Sdn Bhd
The Gamuda Biz Suites, S-4-04
Jalan Anggerik Vanilla 31/99
Kota Kemuning
40460 Shah Alam
Selangor Darul Ehsan
Telephone Number: 016 – 4397 718
Fax Number: 03 - 5131 9134